



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

In the name of Allah the Gracious, the Merciful

LAJNA IMAILLAH UK

Ahmadiyya Muslim Women's Association

**GUIDELINES FOR
SAN'AT WA DASTKARI
(INDUSTRY AND HANDICRAFT) DEPARTMENT
2024-2025**

***"And that man will have nothing but what he strives for;
And that the result of his striving shall soon be known"***

(The Holy Quran Chapter 53 verses 40-41)

'The feet of a servant will not touch the ground until he is asked about his life and how he spent it; his knowledge and how he acted upon it; his wealth and how he acquired it and spent it and his body and how it was used'

(Tirmidhi)

The real objective of Hazrat Musleh Maud^{ra} in establishing this department was to provide work for needy women so that they may improve their living standard.

Hazrat Musleh Maud^{ra} states:

"No one should remain idle. In our nation, no one should remain inactive. Everyone should do hard work, learn skills and, when the need arises, should not feel dependent upon others."

(Constitution of Lajna Imaillah)



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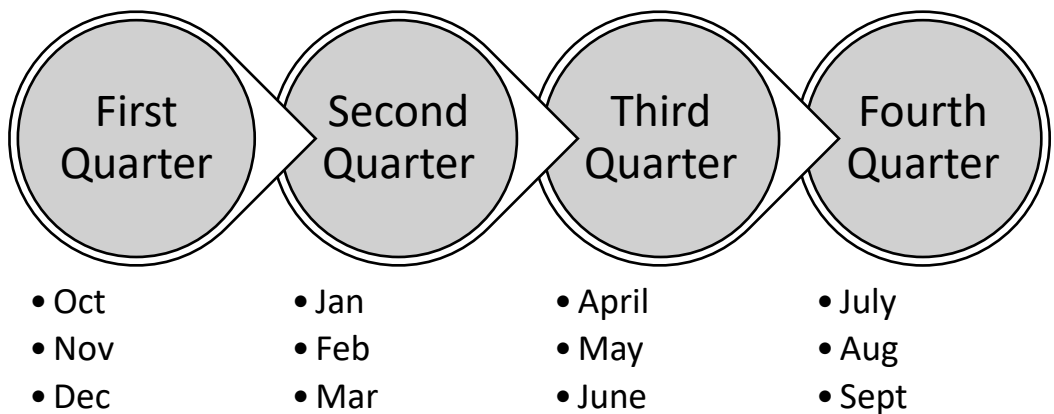
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Responsibilities of San'at Wa Dastkari (Industry and Handicraft) Secretary

- To carry out all instructions sent by centre to the best of her ability.
- To fill out a quarterly report to be handed in by the 8th of the month following the end of the quarter.



- To read and follow the syllabus for the year, asking the national team when help is needed.
- To give information to the central team about members who need extra help the local secretary may not be able to provide.
- To **understand the needs of the local Lajna members** as far as what skills are beneficial and useful for them or what support they may need in business related areas.
- To **offer assistance to any Lajna member** (or guide her to the central team) who would like to start a business of any kind or who may need help with her CV or applying for a job.
- To **work with the local Sadr to raise funds for use by the local Lajna** when needed.
- To **organise classes to teach skills** to those members who wish to learn.

Feel free to contact the National Industry and Handicraft secretary at any time for advice or guidance on the phone or by email:
secsantotijarat@lajnauk.org



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OPTIONS FOR EACH QUARTER

The secretary can choose either to work on the new 'From Lajna with Love' project OR to hold a skills class. She may also choose to hold a skills class to teach how to make the items that will be given throughout the project.

'FROM LAJNA WITH LOVE' PROJECT

This year, Inshallah, secretaries will oversee items being made to donate to local hospitals, care homes, shelters etc. Information on this project will be provided by centre including what items can be made and donated. Each item will have a 'From Lajna with Love' label sewn into it that will be provided from Centre .

From Lajna with Love

SKILLS CLASSES

- If the local secretary chooses not to take part in the above project she will instead hold a skills class in each quarter in whatever area she would like to keeping in mind the input and wishes of local Lajna members.
- The local secretary can teach the class herself or use the skills of another Lajna member. Alternatively, she can raise the money to bring in a professional in that area to teach the class.
- The class must be planned properly and members should know ahead of time what they will be doing and if they need to bring any materials with them.
- The secretary can choose to do the same topic in each quarter if more than one class is needed to teach that particular skill properly.



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FUND RAISING

- The local secretary must plan and execute a fund raising project for her local Lajna.
- The money raised will only be for the local Lajna to use for their own needs or can be used to buy materials for the 'From Lajna with Love' project.
- Secretaries should discuss their ideas with their local sadr and advice can be sought from the national team.
- At least one fundraiser should be held in a year but more can be if needed.

COMPETITIONS

- Lajna members should be encouraged to use their skills to take part in Lajna Handicraft and Skills competitions. Local competitions should take place by the third quarter so that the winners can be put forward to compete in Regional Competitions. All local first place winners will go to regional level. The first, second and third place winners at regional level will go to the National Ijtema to be put on display but only the first-place regional winners will be judged at National Ijtema.

SEND INCLUSION

- The local secretary should support SEND Lajna members in their local majalis, including them in local classes and competitions where appropriate.



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