

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

GUIDELINES FOR SAN'AT WA DASTKARI (INDUSTRY AND HANDICRAFT) DEPARTMENT

2023-2024

"And that man will have nothing but what he strives for;

And that the result of his striving shall soon be known"

(The Holy Quran Chapter 53 verses 40-41)

"The feet of a servant will not touch the ground until he is asked about his life and how he spent it; his knowledge and how he acted upon it; his wealth and how he acquired it and spent it and his body and how it was used'

(Tirmidhi)

The real objective of Hazrat Musleh Maud^{ra} in establishing this department was to provide work for needy women so that they may improve their living standard.

Hazrat Musleh Maud^{ra} states:

"No one should remain idle. In our nation, no one should remain inactive. Everyone should do hard work, learn skills and, when the need arises, should not feel dependent upon others."

(Constitution of Lajna Imaillah)

Responsibilities of San'at Wa Dastkari (Industry and Handicraft) Secretary

- To carry out all instructions sent by centre to the best of her ability.
- To fill out a quarterly report to be handed in by the 8th of the month following the end of the quarter.

First quarter – Oct, Nov, Dec

Second quarter – Jan, Feb, March

Third quarter – April, May, June

Fourth quarter – July, August, Sept

- To find out which members are particularly talented in what areas and put their name forward to help with the National Exhibition Project.
- To understand the needs of the local Lajna members as far as what skills are beneficial and useful for them or what support they may need in business related areas.
- To offer assistance to any Lajna member (or guide her to the central team) who would like to start a business of any kind or who may need help with her CV or applying for a job.
- To work with the local Sadr to raise funds for use by the local Lajna when needed.
- To organise classes to teach skills to those members who wish to learn them.
- To give information to the central team about Lajna members who need extra help that the local secretary may not be able to provide.

Feel free to contact the National Industry and Handicraft secretary at any time for advice or guidance on the phone or by email:

secsantotijarat@lajnauk.org

SKILLS CLASSES

The local secretary will hold a skills class in each quarter following the topics given below. The classes should be at least one hour long and should cover areas that the local Lajna would find useful. More than one class in the quarter can be held if Lajna find this useful but this is under the discretion of the secretary.

First Quarter: Computer Skills

The secretary should find out what the needs are of her local Lajna in this area. Lajna should be able to use basic Microsoft programmes, access the Lajna website, now how to use the alislam website in detail, be able to check that all phones, ipads, laptops that children are using have appropriate blocks on them, etc. The secretary does not have to teach the class herself she can find other members who are capable in this area.

Second Quarter: Sewing and Digital Creativity

Either or both of these topics can be covered. Lajna members who are interested should be taught to make a basic khamese or repair items that have a hole, need to be lengthened/ shortened, need a zipper etc.

Those who are interested in digital creativity should be given a class in basic graphic design, what programmes can be used and how this can lead to a career.

Third Quarter: Open creativity/ Design

Lajna members should be encouraged to try a new skill or make something they have never made before.

Fourth Quarter: Upcycling and DIY inside and outside the home i.e. garden design

Lajna members should be encouraged to keep to a minimum budget whilst doing these projects. Before and after pictures can be sent to the national team.

Note: Pictures of projects can be sent to the national team and the top ten will be chosen to put on the Industry and Handicraft page of the Lajna website each month.

Fund Raising

The local secretary must plan and execute a fund raising project for her local lajna. The money raised will only be for the local lajna to use for their own needs. Secretaries should discuss their ideas with their local sadr and advice can be sought from the national team. At least one fundraiser should be held in a year but more can be if needed.

NATIONAL EXHIBITION

The topic for the National Exhibition pieces is DIVERSITY. Throughout the year Lajna members can be working on individual projects. These will be entered into local competitions. The first place from the local competitions will be entered into regional competitions to take place at regional Ijtemas. The first place from the regional competition will be brought to the National Ijtema and displayed there where a first, second and third place overall winner will be chosen.

Any form of skill can be chosen from sewing, crochet and embroidery to painting, model building and wood work. The pieces should be judged by three judges and up to **10 points** allocated to each of the following areas:

Originality

Difficulty of skill

Overall look

A separate online competition will take place for digital skills. Digital artwork can be submitted directly to the national team via email by the fourth quarter. These will be judged and the top three winners will be announced at National Ijtema.