

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

GUIDELINES FOR SAN'AT WA DASTKARI (INDUSTRY AND HANDICRAFT) DEPARTMENT

2020 - 2021

'The feet of a servant will not touch the ground until he is asked about his life and how he spent it; his knowledge and how he acted upon it; his wealth and how he acquired it and spent it and his body and how it was used'

(Tirmidhi)

The real objective of Hazrat Musleh Maud^{ra} in establishing this department was to provide work for needy women so that they may improve their living standard. Hazrat Musleh Maud^{ra} states:

"No one should remain idle. In our nation, no one should remain inactive. Everyone should do hard work, learn skills and, when the need arises, should not feel dependent upon others."

(Constitution of Lajna Imaillah)

Note from National Industry and Handicraft Secretary:

The Central Team understands that these are difficult times and it may not be possible to follow the syllabus exactly. For example it may be hard to hold a fundraiser, but do not worry your report will not be effected by this. Just try your best to come up with virtual ideas where appropriate and we are here to help. Jazakallah.

Responsibilities of San'at Wa Dastkari (Industry and Handicraft) Secretary

- To carry out all instructions sent by centre to the best of her ability.
- To fill out a quarterly report to be handed in by the 8th of the month following the end of the quarter.
- To support Lajna members in making something for the Exhibition.
- To understand the needs of the local Lajna members as far as what skills are beneficial and useful for them or what support they may need in business related areas.
- To work with the local Sadr to raise funds for use by the local Lajna when needed.
- To organise classes to teach skills to those members who wish to learn them.
- To give information to the central team about Lajna members who need extra help that the local secretary may not be able to provide.

Throughout the year the secretaries are to make themselves available to any Lajna member who would like information on starting a business, oimproving a business they already have or help with a CV. They are to liaise with the Central team to help these individuals.

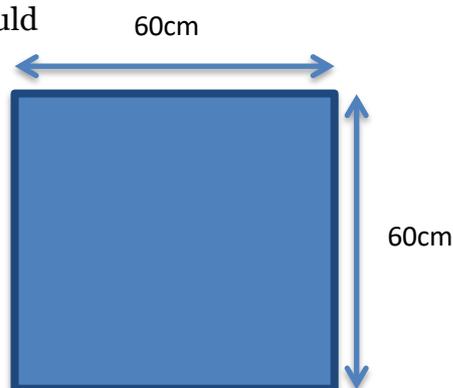
LOCAL FUNDRAISING

As Industry and Handicraft secretary it is your responsibility to help your Local Lajna by raising funds when they are needed for the use of the local Lajna (ie to hire a hall to hold an event or to take a trip together). Only one fundraiser need be held in a year but more can be if necessary. The most common way of doing this is by holding a local Meena Bazaar and, Inshallah, later this year it may be possible to hold one but if not, due to lockdown, the secretary should not worry.

The secretary can also come up with other ideas to raise money locally. She can discuss this with her local Sadr and she can also take advice and guidance from the central team.

EXHIBITION

- It is the responsibility of the secretary to find out from local Lajna members who has a special skill and would like to use it to make something for the Exhibition at Jalsa Salana.
- The entry can be anything that the Lajna member feels is her best work, ie painting, stitching, embroidery, model making, clay work, patchwork etc. The only guideline is that the piece should **not be larger than 60cm x 60 cm.**
- Local competitions for these entries should take place by the **end of the end of the third quarter** and the 1st place entry should immediately be sent to centre with a description and picture of the piece.
- **These competitions can take place virtually if necessary. A national competition will then take place in the fourth quarter with the first place local winners, Inshallah.**



SKILLS CLASSES

- Every quarter a skills class should be organised by the secretaries.
- There will be a topic for each quarter detailed below.
- The Secretary should help her members on what they can make/skill to learn under that topic.
- The National Team will welcome any pictures of finished items.

QUARTER	SKILLS
First Quarter	Home décor (before and after pictures) This can include anything from making and decorating a shelf for better organisation to painting a feature wall.
Second Quarter	Sewing, embroidery, patchwork, knitting, painting/artwork, calligraphy, photography (lajna members can choose one)
Third Quarter	Recycling or Upcycling
Fourth Quarter	Gardening – planting interesting and beautiful pots of any size

Feel free to contact the National Industry and Handicraft secretary at any time for advice or guidance on the phone or by email:

secsantotijarat@lajnauk.org

