

## A Guide To Holding Library Exhibitions

### The First Step

- Contact the head librarian at your local library/libraries
- Introduce yourself as a member of the local Ahmadiyya Muslim Women's Association
- Tell him/her you would like to promote a better understanding of Islam and help to dispel misconceptions about Islam
- Take along a sample of your display materials such as posters, leaflets or books to show the librarian
- Explain that your material is designed not to offend others religious beliefs
- Find out if there is a charge for the exhibition and what is the availability for booking
- Find out how long your exhibition will run for
- Will poster boards be provided?
- How big and where is the area for the exhibition?
- Is there a locked display cabinet to display books in?
- Will a table be provided to display leaflets etc on?
- Find out the busiest times in the library and enquire if there is a separate area, where you can book a specific time to hold a drop-in facility where people with questions can come to (display the day and time clearly at the exhibition)
- Go back and check with your sadr before booking the date(s)

### The Next Step

- If you are making your own posters, decide whether you are covering a particular theme or Islam in general
- Make sure your posters are accurate and well presented
- If in doubt you should use the ones produced by the centre. These are a set of 8 posters. They cover a variety of topics including: *A Living God, Divine Guidance, What is Jihad, Does Islam Oppress or Liberate Women, Freedom of conscience, The Holy Prophet Muhammad (sa), Equality of man and Islamic Charity; Dignifying Poverty*. These should be available through the regional Amirs.
- Leaflets and Review of Religions should be collected from your regional missionaries.
- Books to be displayed may be selected from the booklist provided. Note this is not an exhaustive list