

KHIDMAT-E-KHALQ

...SERVING HUMANITY

GUIDELINES 2017—2018



"Say: 'I ask of you no reward for it, except that I am inviting you to God because of love of kinship.' And whoso earns a good deed, We give him increase of good therein. Surely, Allah is Most Forgiving, Most Appreciating."

-Holy Quran 42:24



Khidmat-e-Khalq

‘Service to Humanity’

... And do not forget to do good to one another.” (Chapter 2, Verse 238)

“The alms are only for the poor and the needy and for those employed in connection therewith and for those whose hearts are to be reconciled and for the freeing of slaves and for those in debt and for the cause of Allah and for the wayfarer – an ordinance from Allah. And Allah is All-Knowing, Wise.” (Surah Al-Taubah v 60)

O people of Islam, "You are the best people ever raised for the good of mankind because you have been raised to serve others; you enjoin what is good and forbid evil and believe in Allah." (3:111)

Service to mankind can be accomplished by :

- 1) Providing help in ameliorating the sufferings of a distressed person***
- 2) Providing emotional help***
- 3) Educating and Training***
- 4) Social Services***
- 5) Material Services***
- 6) Providing company for a lonely person, a kind word, providing guidance and serving as a role model***

CONSTITUTION

Role of Secretary Khidmat-e-Khalq

Khidmat Khalq means service of all humanity as Hazrat Musleh Maud RA stated:

"By khidmat khalq I do not mean service of Ahmadis or Muslims alone, rather it means service of all creation of Allah , without distinction of religion or nation, to the extent that even if an enemy is in difficulty you should help him. This is the true sense of khidmat-e-khalq."

(30 October 1952 - Al Fazal 1st November 1952)

90. It is the duty of secretary khidmat khalq that she should be attentive towards the teaching of skills to the women of needy families.

91. It is the duty of secretary khidmat khalq that she shall try to instil within members respect for hard work and effort.

92. Secretary Khidmat khalq should be attentive towards the free education of needy children and classes should be organised for them.

93. It is the duty of secretary khidmat khalq to remind members to be mindful of the needs of their neighbours. In the Holy Quran there is a commandment to give to relatives. In this regard Hazrat Khalifatul Masih V (aba) has stated in his Friday sermon of 1st June 2007:

" Treat your close relatives well, not just those with whom you have good relations and those you like. You should treat well even those you do not like and whose nature does not agree with you ".(Al Fazal 17 July 2007)

94. It shall be the responsibility of secretary khidmat Khalq to adopt such measures that instil in the members, the desire to help the poor and needy women. To achieve this objective, the Secretary Khidmat khalq shall device schemes for the benefit of the creation of God. Moreover, she shall try to eradicate unemployment among women so that they can become self-reliant.

KHIDMAT-E-KHALQ TARGETS

October 2017– September 2018

Khidmat-e-khalq targets are to be achieved in the following months; however, the tasks can be swapped around according to your convenience. Each task is to be covered over two months.

MONTH	TARGET	DESCRIPTION
NOVEMBER	<u>Haqooq-ul-Ibad</u> <u>(Beneficence of Mankind)</u> <i>Scheme for the elderly and members in need</i>	<i>Choose an activity from the Haqooq-ul-Ibaad Scheme that suits the local majlis, i.e. Pamper day, Coffee Morning etc. For detailed information of the scheme please refer to the Khidmat-e-Khalq guidelines 2016-2017</i>
DECEMBER 2017/ JANUARY 2018	<u>Visit Care Homes/</u> <u>Hospitals</u>	<i>Contact local Care Homes and/or Hospitals. Take gifts, seasons greeting cards and spend time with elderly/patients.</i>
FEBRUARY/MARCH 2018	<u>'Grow Your Own'</u> <u>Food Project</u>	<i>Raise awareness amongst lajna on how to grow their own food e.g herbs, fruit, veg etc. Organise workshops and talks by experts who are already growing their own food. Also raise awareness on the benefits of growing own food, i.e. health benefits, food source at time of need (war, natural disaster, food shortage etc)</i>
APRIL/MAY 2018	<u>Neighbours' Day</u>	<i>Invite your neighbours for a coffee morning OR send food/fruit to your neighbours.</i>
JUNE 2018	<u>Eid Celebration</u>	<i>-Give Eid gifts to sick, elderly and needy -Spend part of Eid day with less fortunate family or friend.</i>
JULY 2018	<u>Volunteering</u> <u>at Jalsa Salana</u>	<i>Inform Lajna about the blessings related to serving the guests of Promised Messiah (A.S). Find ways of instilling habit of serving mankind to gain Allah's pleasure.</i>
AUGUST/ SEPTEMBER 2018	<u>'Iddat'</u> <u>Awareness</u>	<i>Raise awareness amongst the lajna on Iddat . Information will be sent to Sadrs in due course.</i>

Khidmat-e-khalq Annual Projects

2017-2018

Khidmat-e-Khalq secretaries are to organise **projects** to be done within their Majlis. They can do as many or as few projects as they wish and marks will be given according to their efforts. Listed below are just a few ideas. Reports for these projects are to be submitted **quarterly in the report form.**

Haqooq-ul-Ibaad Scheme

Scheme for the elderly and those members who are in need (e.g. single mothers, widows, disabled).

Detailed information of the scheme can be found in the Khidmat-e-Khalq guidelines 2016-17 (<http://lajna.org.uk/wp-content/uploads/2016/11/khidmat-e-khalq-guidelines-2016-2017.pdf>)

****IMPORTANT NOTE****

**2016-2017 GUIDELINES SOULD ONLY BE USED TO GET INFORMATION ON THE
HUQOOQ-UL-IBAD SCHEME**

Pamper day

'Pamper Day' for the elderly lajna (members in need can also be included), in which various activities are be planned, such as; Beauty corners, massage, therapies, food corner, games, activities etc.

Field trip/Picnic

Field trip/Picnic to an outdoor location for elderly Lajna members of Majlis (members in need, such as single mothers, disabled, widows can also be included).

Coffee morning (this could be part of GM or group meetings)

Ideas for coffee mornings • Ask the elderly of their OLD GOLDEN MEMORIES • Involve the elderly and youth members in team building games • Take possible advice/suggestion for leading a successful married/general Life • Learn a skill like sewing, knitting, cooking and sharing a useful tip or recipe • Hold a fun day to involve elderly in fun activities (e.g., Mushaira, parcel games etc.)

These are only suggestions

Other activities can be planned according to the Majlis' needs

Annual Fundraising Project



This year lajna will be fundraising for the charity 'Leukaemia Care'. The charity Provides support to anyone affected by blood cancer. Further information can be accessed via <http://www.leukaemiacare.org.uk>

Fundraising Ideas

Fundraising can be done through holding stalls; cake, food, jewellery, clothes and holding Fun Days/Meena Bazaars, Pamper Nights etc.

Report of these activities should be given on the monthly report form.

Jama'at Funds

Local Khidmat-e-Khalq secretary is to raise awareness of every Khidmat-e-Khalq fund within her Majlis and encourage lajna to participate in them regularly

Some of the KEK funds are:-

- Buyutul Hamd Scheme
- OrphanFund
- Maryam Shadi Fund
- Sayyedna Bilal Fund
- KEK Fund
- Adopt a Village

**** IMPORTANT ****

NO MATTER HOW MINIMAL THE AMOUNT, A RECEIPT MUST BE ISSUED TO INDIVIDUAL LAJNA FOR MONIES COLLECTED UNDER ANY FUND